

CSBG Recovery Act Local Plan

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency Community Action Agency of Butte County, Inc.
Address 2255 Del Oro Avenue
City Oroville, CA 95965

Agency Contact Person Regarding CSBG Recovery Act Local Plan

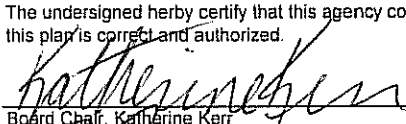
Contact Person Thomas P. Tenorio
Title Executive Director
Phone (530) 538-7559 X102
Fax (530) 533-7470
E-mail Address ttenorio@buttecaa.com

Section II - Certification

1 As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.

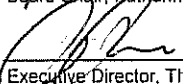
☒ We understand that there will be separate tracking and reporting requirements in expenditure of ARRA funds.

The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.


Board Chair, Katherine Kerr

May 8, 2009

Date


Executive Director, Thomas P. Tenorio

May 8, 2009

Date

CSBG Recovery Act Local Plan

Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number 147541270

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number 67838581 CAGE Number 56BJ1

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) Describe how your agency made this Local Plan available for public inspection.

The Agency posted the draft Local Plan on its website on Wednesday, May 6, 2009 (see attached print screen copy) inviting public comment by COB on May 7, 2009. In addition a public hearing was conducted on Wednesday, May 6, 2009. A notice of the hearing was published on the Agency's website, and posted at all building sites. Documentation of such hearing is included.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

Butte County is a semi-rural area of northern California. It suffers from many of the same challenges of more rural counties due to its location and in spite of its larger size. The low-income population is at least 19% of the county's population of 220,000. The unemployment rate has exceeded 10% during the current economic recession. Families have responded to the Agency's community assessment, identifying the importance of jobs and related services. Therefore, projects to be undertaken using Recovery Act funds include, but are not limited to: the development of job training/employment support, the development of affordable housing opportunities/projects, and the development of microenterprise tools/supports, all of which are designed to be collaborative partnerships that will be sustainable after Recovery Act funds have been expended. These services are designed to work together with partners to maximize benefit to residents.

B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

The Agency will employ dedicated staff to develop outreach methods that work with collaborative partners to identify individuals/families and coordinate services. These will include local job training and public social service programs. Butte County is a primarily rural county with an urban center around the City of Chico. Local cities are all non-entitlement, non-participating jurisdictions. The economy is primarily agricultural. The largest fields of employment are primarily education, local government and health-care related. Projected services will also be coordinated with other Agency programs, including energy.

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

The Agency will focus on job training activities for positions in a growing energy field of energy weatherization, auditing, renewable energy and more. These efforts are designed to provide long-term sustainable employment opportunities. Other Agency activities will provide funds for economic needs of the microenterprise pursuits of low-income individuals. Uses will focus on durable jobs for training purposes and for durable enterprises for microlending purposes. Other Agency activities will provide funds for job preservation in other non-profit service providers to ensure that needed safety net services remain available to families effected by the recession. Lastly Agency activities will provide funds to create sustainable jobs in the construction, management and maintenance of affordable housing units.

D) Provide a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management and follow up consultations.

The Agency will expand on existing linkages with job training and social service agencies to identify service gaps. Agency reps will coordinate with other service provider staff to ensure improved coordination of communication and intervention. These efforts will include but not be limited to Homeless Task Force, Continuum of Care, Hunger Roundtable and ad hoc groups created around maximization of benefits/results. Agency project staff will share information and provide case management services.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

Agency staff have already initiated discussions of coordination amongst public and private service providers. These consultations will continue at multiple levels within the participating collaborators on the specific goal of avoiding duplication and supplanting. The strategy will be to create coordination groups where feasible to benefit all collaborators.

CSBG Recovery Act Local Plan

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

The Agency will be a lead in the creation of a new green energy job training center by including a weatherization training center as part of the menu of programming. The Agency will create a new community-based microloan pool. The Agency will help create a new food solicitation/purchasing function to increase food into the community. The Agency will create new affordable housing opportunities for low-income households.

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

The Agency has conducted a Community Assessment in preparation for its bi-annual Community Action Plan. The assessment was conducted in conjunction with the local university, using personal contact through telephone surveys. The hundreds of telephone surveys that were conducted targeted low-income households. In addition, several agency clients were included in the in-person interviews conducted. Lastly, staff who work with clients and other providers in the community identified possible needs.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

The primary system for benefit enrollment are the local one-stop Community Employment Centers. These Centers are staffed by multiple social service agencies, education institutions and job training programs. The centers are located in the two major population areas of the county, Chico and Oroville. One center covers north county residents and the other center covers the south county residents. The participating agencies include: Private Industry Council, Butte College, Public Health, WIC, Employment & Social Services and the local Resource & Referral Agency.

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

The Agency will use a variety of strategies to promote education and outreach of agency activities. These strategies are designed to maximize the awareness of agency services to potential clients and to generate support for agency services. The Agency will provide a certain amount of Recovery Act funds to the California-Nevada Community Action Partnership to take advantage of the proposed Outreach & Education Program that will utilize various forms of media with efficiently-created messages to communicate effectively.

CSBG Recovery Act Local Plan

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

The Agency is the local energy provider for Butte County. The energy program is already compiling information on individuals for the purpose of referring for other proposed services. It is important to note that these efforts target those individuals who do not fully qualify for social services due to the unusual combination of unemployment with personal assets.

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

The Agency will use its energy program to assist in the design and operation of a weatherization training program in coordination with multiple partners (community organization, municipal, corporate, education and private sector).

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1

Title	Community/Affordable Housing Development
Cost	\$77,000
Est. # of Jobs	<input checked="" type="checkbox"/> Created #1-5 <input type="checkbox"/> Retained #
Description	The Agency will employ one new staff position to assist in the design and completion of new community/affordable housing development projects to create jobs and housing opportunities for low-income families.

A.2) Project/Activity #2

Title	Green Energy Job Training and Research Center
Cost	\$78,000
Est. # of Jobs	<input checked="" type="checkbox"/> Created #1-5 <input type="checkbox"/> Retained #
Description	The Agency will employ one new staff position to assist in the management and sustainable development of a new collaborative designed to create jobs and to provide job training in diverse energy fields.

A.3) Project/Activity #3

Title	Microenterprise and Asset-Building for Low Income Project
Cost	\$127,000
Est. # of Jobs	<input checked="" type="checkbox"/> Created #1-5 <input type="checkbox"/> Retained #
Description	The Agency will employ one new position to assist in the development of new and sustainable microenterprise/asset-building opportunities and support tools, including a new microloan pool.

A.4) Project/Activity #4

Title	Food Solicitation/Procurement Project
Cost	\$100,000
Est. # of Jobs	<input checked="" type="checkbox"/> Created #1-5 <input type="checkbox"/> Retained #
Description	The Agency will employ one new position to assist in the development of new and sustainable food acquisition activities for the Regional Food Bank for nonprofits and low-income households.

A.5) Project/Activity #5

Title	Community and Strategic Initiatives Planning
Cost	\$238,000
Est. # of Jobs	<input checked="" type="checkbox"/> Created #1-5 <input type="checkbox"/> Retained # 5-15
Description	The Agency will employ two new positions to assist in the development of new and sustainable capacity-building support services designed for local nonprofit organizations serving low-income households.

CSBG Recovery Act Local Plan

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.2) Subcontractor Project/Activity #2

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.3) Subcontractor Project/Activity #3

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.4) Subcontractor Project/Activity #4

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.5) Subcontractor Project/Activity #5

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

CSBG Recovery Act Local Plan

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. ***In recognition of the Intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.***

<i>NPI</i>	<i>Project or Activity</i>	<i>Description</i>
1.1	Job Creation	The Agency will create up to 10 new positions in the weatherization field.
1.2	Job Training	The Agency will provide weatherization training to up to 30 new trainees.
1.3	Asset-Building/ Microenterprise Project	The Agency will assist up to 10 households with asset-building and/or microenterprise resources.
2.3	Community/Housing Development Project	The Agency will increase community assets by creating at least 10 units of affordable housing.
4.1	ARRA Collaboration Project	The Agency will coordinate with workforce training and social service agencies to maximize benefits to low-income households.
5.1	ARRA Resource Development Project	The Agency will acquire new public/private funding resources for community services in collaboration with multiple partners (community organization, municipal, corporate, education and private sector).
6.2	Emergency Assistance Project	The Agency will increase emergency food service to low-income households.

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the Infrastructure Investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

No ARRA funds will be used for infrastructure investments.

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

X Yes, our agency will use SOME of the Recovery Act funds for administrative costs.

☐ No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

The work of specific administrative staff in related community capacity-building/technical assistance activities will be identified and tracked as NPI 4.1.

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

None

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

The Agency received notice in April, 2009 of a lawsuit for a general liability claim of slip and fall on-site from a 2007 incident. Claimant has refused discussions with Agency insurer. Attorney meeting is set for August, 2009. Claimant is currently seeking additional utility assistance services from the Agency. This is the only legal proceedings the Agency has been involved with in the past three years.

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

None

Contact Us


[Services](#)
[About Us](#)
[Donate / Volunteer](#)
[Human Resources](#)

The Community Action Agency of Butte County, Inc (CAABCI) is a non-profit organization dedicated to the promotion of self-sufficiency and alleviation of poverty.

Announcements

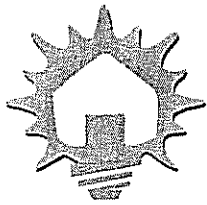
Public Information Meeting Notice: American Recovery & Reinvestment Act (ARRA) of 2009

Wednesday, May 6, 2009 at 5:00pm. *Please click here for informational flyer.* 2009 ARRA CSBG Local Plan

2nd Annual "Tee Up For Tots"

The 2nd Annual "Tee Up For Tots" Golf Tournament sponsored by Tri Counties Bank will be held on Monday, June 1, 2009, at the Canyon Oaks Country Club. The proceeds benefit the Community Action Agency's Esplanade House Child Development Center. For more information call 891-2977, or *click here to view brochure.*

Weatherization Program has new name!!



SAVE U ENERGY
ENERGY EFFICIENCY EXPERTS

We also have a new service! For those who do *not* qualify as a low-income household, we can offer a full home energy audit for a low fee. Please click here for more information.

Recent Updates

Calendar of Events

CAA in the News

Senior Meals Menu

View the Senior Meal menu calendars online for the current month.

Food Distribution Schedules

View the Surplus Food Distribution schedules for current listings of food distribution locations in your area.

Current Job Openings

Please check the employment page for a list of current job openings here at CAABCI.

Related Links



Community Action Partnership (CAP)



California-Nevada CAP



PG&E Energy Partners Program

Success Stories

Home Energy Savings Program

"A young family applied for weatherization services. They are a family of 4, Dad, Mom, with a 1 year old baby and a 4 year old child. They own their own home and both work but struggling to make ends meet. They did not have the extra money to make the needed repairs or insulate the attic and a sliding glass door. The cost of materials alone is over \$1,500.00. To contract it out would be nearly double the material cost.

Their home was drafty and cold, and they use a fireplace to heat the home. CAA insulated the dwelling attic, replaced a sliding glass door in the living room that was falling apart, and completed weather stripping to another door and installed other weatherization measures to the home.

Since the work was completed, the Mom called our office to offer her thanks and appreciation. She reported her home is no longer drafty and cold, and stays warm."

Senior Meals

"I am 81 years old and cannot do some things for myself. Cooking is just one of them, so the home-delivered senior meal program gives me something to look forward to by giving me an experience to try new foods along with well-balanced nutrition. The added benefit [of having the] meals delivered right to my door is also of great benefit because I am also not able to drive. [This] program benefits my ability to live independently greatly."

Senior Meals

"My life is so much better and different with the help of the senior meals program. I am 86 and disabled and unable to be on my feet long, so cooking became a problem. The meals they bring me five days a week are good eating and a blessing to my health. The \$12.50 a week I send in [is not much] for five meals, milk and desert."



US Dept of Housing & Urban Development (HUD)

CA Dept of Community Services & Development (CSD)

CA Dept of Health & Human Services (HHS)

[Find your local CAA](#)

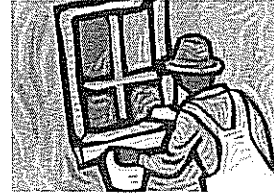
Senior Meals Menus Online

You can now view the Senior Nutrition Meal calendars online for the current month.

**The Community Action Agency
of Butte County, Inc.**



Announces a



Public Information Meeting

To Present

**The American Recovery and
Reinvestment Act of 2009
Community Service Block Grant Local Plan
For the Community Action Agency
Of Butte County**

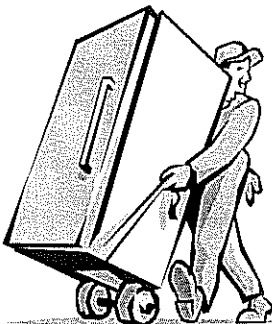
The meeting will take place on Wednesday, May 6, 2009

at

**2640 South Fifth Avenue, Suite 4
Oroville, CA 95965**

at

5:00 P.M.



Helping People.  Changing Lives.

